Cat Litter Procurement Checklist

Prepare a clear product brief before requesting samples or a quotation.

01 Company & Destination

Company / brand / contact name:

Email / phone:

Destination country / port / preferred delivery window:

02 Product & Packaging Brief

Cat litter type / formula or sample reference:

Granule size / fragrance / other product requirements:

Net weight or volume per pack / bag format:

Own brand / artwork status / label language / carton requirements:

03 Order Estimate

Estimated order quantity / trial or repeat order:

Continue on page 2 for sample review and order confirmation.

From Sample to Order

Record your priorities and confirm project details with our team.

04 Sample Evaluation

Sample reference / test date / test conditions:

Clump integrity / absorption / odor / dust / tracking observations:

Approved sample reference / changes requested:

Compare samples under the same conditions. Keep your test notes.

05 Confirm Before Ordering

Agreed product specification / inspection criteria:

Approved artwork version / packaging / barcode check:

Minimum order quantity / price / payment and trade terms:

Production schedule / shipping arrangements / required documents:

Next step

Send your completed brief to our team to discuss available options.

Specifications, quantities, charges and schedules are confirmed per project.